

SUPERVISED TEACHING

MUS 6940-LOWE

-Spring 2022 Course Syllabus-
Class Meeting location, time: TBD

Instructor

Dr. Shannon Lowe

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352.273.3185

Office: 355 MUB

Office Hours: By Appointment or as posted online or on office door

Course Description

This course consists of supervised teaching of graduate student instructors in a classroom setting.

Course Objectives

To provide feedback and mentorship of graduate student instructors. To have students reflect upon their teaching during the semester.

Required Texts, Materials, Resources, Equipment

Instructional materials for the Bassoon Skills portion of the Woodwind Skills course; Supplementary instructional materials as provided by the instructor

Materials and Supply Fee

- None

Course Evaluation

- The graduate student instructor will be required to observe several bassoon skills classes (class meets M/W 11:45am-12:35pm—dates will be shared with student at the beginning of the semester) as well as several applied bassoon lessons taught by the instructor.
- The instructor will periodically observe the graduate student instructor during his/her/their assigned classroom teaching time (in late March/April) as well as during applied lesson times with students (scheduled in advance).
- The instructor will arrange multiple meetings outside of the class and lesson settings to provide feedback, guidance, and mentorship.
- The graduate student instructor will be required to take videos of him/her/them instructing **two separate** bassoon skills classes and upload those videos to Canvas. Additionally, a brief written reflection of each video of these teaching sessions (no more than a page in length on word document; i.e. comments on teaching strengths, weaknesses, etc.), should be uploaded to Canvas as well.
- The graduate instructor will be required to take videos of him/her/them instructing **two separate** applied bassoon lessons (permission must be granted from student before the lesson). Additionally, a brief written reflection of each video of these applied bassoon teaching sessions (no more than a page in length on word document; i.e. comments on teaching strengths, weaknesses, etc.), should be uploaded to Canvas as well.

A **Satisfactory** will be awarded if the instructor feels the graduate student instructor successfully performed his/her/their teaching duties and observations as well as submitted all videos and written reflection to canvas by the last class (Wednesday, April 20th) of the Spring semester.

An **Unsatisfactory** will be awarded if the instructor does not feel the graduate student instructor successfully performed his/her/their teaching duties and observations and/or did not submit the full amount of videos and reflection by the above deadline.

COURSE POLICIES

Dress Code Clause

It is expected that the graduate student instructor will dress professionally when teaching in a classroom and applied lessons setting. If students have trouble securing professional items to wear, they can check out The Gator Career Closet (professional clothing lending service for UF students) <https://career.ufl.edu/careercloset/>

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://www.dso.ufl.edu/scsr/process/student-conducthonor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Campus Resources

Health and Wellness

- *U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center*: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Academic Resources

- *E-learning technical support*: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- *Career Connections Center*: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support*: Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center*: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General

study skills and tutoring.

- [Writing Studio](#): 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus*: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- *On-Line Students Complaints*: [View the Distance Learning Student Complaint Process](#).

HEALTH INFORMATION (RE: COVID-19)

In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.
- You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated.
- During one-on-one lessons in the instructor's office, you are required to wear a mask when not playing. If a student refuses or does not want to adhere to this requirement, the lessons can be rescheduled and conducted over Zoom.
- Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
 - Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
 - Hand sanitizing stations will be located in every classroom.
- If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 (or email covid@shcc.ufl.edu) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the [UF Health Screen, Test & Protect website](#) for more information.
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
 - If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit coronavirus.UFHealth.org and coronavirus.ufl.edu for up-to-date information about COVID-19 and vaccination.

Agreement

By remaining in this class beyond the add/drop deadline, *you acknowledge and accept* the terms of this syllabus.

Course evaluation, components, and class policies are subject to change at the instructor's discretion. Students will be given due notice through email if any changes are made.